

# MONONGALIA COUNTY COMMISSION

Thomas C. Bloom, President  
Edward A. Hawkins, Commissioner  
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243 High Street, Room 202  
Morgantown, West Virginia 26505  
304-291-7257

TO: Agencies and Organizations Requesting Funding  
FROM: Renetta McClure, County Administrator  
SUBJECT: Funding Application availability  
DATE: January 28, 2019

The Monongalia County Commission is pleased to announce that the 2019-2020 County Grant Funding application is now available.

This year, the Commission has launched a new website that allows applicants to complete applications and submit the required documentation online. The application is accessible by visiting: <http://www.co.monongalia.wv.us/commission/grants/index.php>

Since this will be a new process for everyone, two options for submission are provided. The first option is to complete the *Online Submission Form* and upload the required documents directly from the website. Alternatively, you have the option to download the full application package or just the forms you need, fill out the requested information, then upload all the required files together. For either option, once all required documentation is received, our office will send you a confirmation email.

The following information is **REQUIRED** to be eligible for consideration:

- Funding application**
- Certification of compliance regarding lobbying activities**
- Resolution to be passed by your agency board members**
- Narrative of Financial Status**
  - ❖ **PLEASE NOTE:** *Sufficient documentation/detail needs to be provided to allow the Commission to determine the financial status of your organization (Examples of relevant documents include but are not limited to the following: Statement of Income and Expenditures, Balance Sheet, Recent Audit Report OR Financial Statement)*
- List of officers, board members and their titles and contact information**

Please keep the following items in mind:

- All forms must be submitted on or before 4:00 p.m. Friday, February 22, 2019.
- Grant funds should be restricted for a **specific project** – **not for general operating purposes.**
- Funding decisions are made based on the quality and completeness of your application. Previous grant awards to your organization are not a guarantee of future funding.

If you have any questions, please contact the County Commission Office at [info@moncommission.com](mailto:info@moncommission.com) or 304-291-7257.